



The Art Space
Gallery • Workshops
Queen St., East. Opposite River Mill Park Pavilion.

Facility Use

Date: _____

Name: _____

Telephone: Home _____ Work _____ Cell _____

Address: _____
Street Apt. #

_____ Town/City Postal Code

E-mail Address _____

- I am a Member of HAS I am a Non Member of HAS

Proposed Workshop/Course Description:

Date(s): _____

Time required:

- 1/2 day 9:00am – 12:30pm (incl. set up/clean up)
 12:30pm – 3:30pm (incl. set up/clean up)
 Full Day: 9:00am – 4:30pm (incl. set up/clean up)

(If applicable, the key must be returned to North Art Supplies by 5:30)

Facility Requirements: ie water _____

Fee For space Rental:

Time	Member Fee	Non Member Fee
Half Day: 9:00am – 12:30pm	\$ 52.50 (1x) \$ 37.50 (4x)*	\$ 60 (1x) \$ 45 (4x)*
1:00pm – 4:30pm	\$ 52.50 (1x) \$ 37.50 (4x)*	\$ 60 (1x) \$ 45 (4x)*
Full Day: 9:00am – 4:30pm	\$105.00 (1x) \$ 75.00 (2x)*	\$120 (1x) \$ 90 (2x)*

(include set up and clean up time)

* consecutive workshops; meaning sessions within the same series, within a given week or within a given month.

- 1/2 day 9:00am – 12:00pm ___ session(s)@ \$ ___ \$ _____
 12:30pm – 3:30pm ___ session(s)@ \$ ___ \$ _____
 Full Day 9:00am – 4:30pm ___ session(s)@ \$ ___ \$ _____

Fee For Advertising: \$40/month

\$ _____

Space in the Forrester HAS column
 HAS Newsletter or FYI Newsletter Ad to over 350 members
 Ad in the BIA Newsletter
 Gallery Space Presence
 Gallery Website Presence

Total

\$ _____

(Payment by cheque payable to the order of Huntsville Art Society)

Terms and Conditions:

- The Art Space facility will be left in as found order. *Any damages incurred during the workshop/course are the responsibility of the Artist/Facilitator.*
- Drop sheets and special table coverings are suggested as required. It is the responsibility of the Artist/Facilitator to provide such materials.
- Smoking is prohibited in accordance with existing By Laws and in accordance to the HAS Insurance Policy.
- Persons other than the undersigned are not permitted in the work space without prior approval from the HAS Executive.
- Parking of any vehicle will respect available space for all other tenants of the building.
- Keys to the premises may not be given by the undersigned to any other person(s) for access to the said premises.

Keys: _____ set(s)

I, the undersigned, agree to the above Terms and Conditions. Date: _____

Name (Lessee): _____ Signature: _____
 please print

Name(Executive): _____ Signature: _____
 please print